

Engraved Signs



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Replacement Name Plates



Metal Sign Holders



Pricing

Engraved Signs

Description	Stock No.	Overall Size	Max. # of Lines	Price
Desk & Wall Signs				
A Walnut Base with Black/Brass Name Plate	D1086991	2" x 8 1/2"	2	\$31.50
B Walnut Base with Black/Brass Name Plate and Business Card Holder	D1086992	2 3/8" x 8"	2	35.95
C Walnut Base with Plastic Name Plate	D1086990	2" x 8"	3	24.50
D Metal Desk Holder with Plastic Name Plate	D1086987	2" x 8"	3	15.75
E Metal Wall Holder with Plastic Name Plate	D1086985	2" x 8"	3	15.75
F Jade Acrylic Desk Bar	D1335940	2 3/8" x 8 1/2"	2	29.95
Replacement Plates				
G Replacement Black/Brass Name Plate	D1086989	2" x 8"	2	15.95
H Replacement Plastic Name Plate	D10320881	2" x 8"	3	8.95
Sign Holders				
I Large Metal Desk Holder* *Holds any sign measuring up to 10" high and 8" in length	D12SH558	8" in length	-	8.00
J Metal Wall Holder	D12SH368	2" x 8"	-	5.50
K Metal Desk Holder	D12SH488	2" x 8"	-	7.00
Special Backing				
Magnetic Backing	D1040311	-	-	4.00
Velcro® Backing	D1040312	-	-	3.30

1 Choose Your Style

Choose from the signs shown at the left.

2 Choose A Plastic Color*

Choose from the color combinations on the attached sheet. If not indicated, black with white letters will be used.

*Only applicable for signs D10320881, D1086987, D1086985 and D1086990.

3 Choose A Holder Color*

Choose a holder color for your desk or wall sign. Metal holders are available in gold and silver finish; some metal holders are also available in black. If not indicated, gold will be used.

*Only applicable for signs D12SH558, D12SH488 and D12SH368

4 Choose Your Typestyle

Select from many different fonts and type sizes to fit your selected design. If a typestyle is not indicated, Gothic Caps will be used.

Helvetica Medium
Times New Roman
Gothic
Optima

5 Choose a Backing Type

Choose from adhesive backing, magnetic backing* or Velcro® backing* to mount your wall/door sign. If not indicated, adhesive backing will be used.

*Additional charges apply.

Post-it® Notes

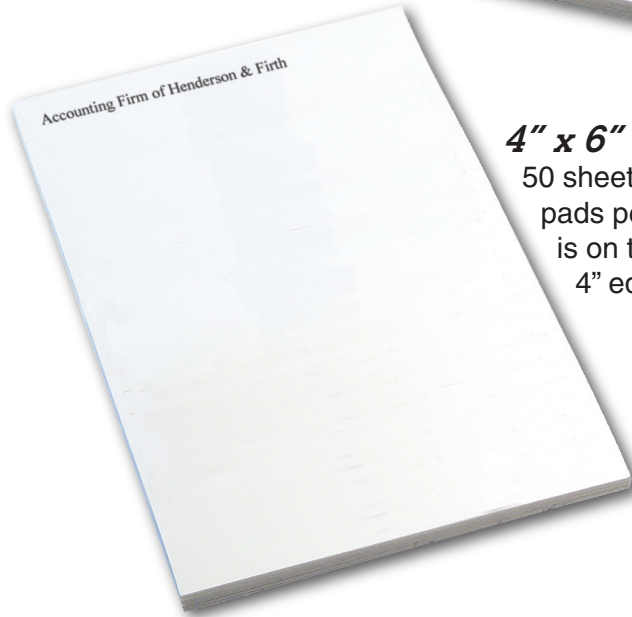


2 3/4" x 2 3/4" x 2 3/4" Post-it® Note Cubes

750 sheets per cube, 2 cubes per pack. Adhesive is on the top edge.

4" x 3" Post-it® Notes

50 sheets per pad, 10 pads per pack. Adhesive is on the 4" edge.



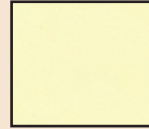
4" x 6" Post-it® Notes

50 sheets per pad, 10 pads per pack. Adhesive is on the 4" edge.

1 Choose Your Style

Choose from 2 3/4" x 2 3/4" x 2 3/4" cubes, 4" x 3" pads or 4" x 6" pads.

2 Choose Your Paper Color



Yellow



White

3 Choose Your Ink Color



Black



Red



Reflex Blue



Teal

4 Choose Your Design

Choose from the designs available online. These formats are specially designed to include your personalized message and design. They are available with or without ruled lines.

5 Flat Printing

Offers a crisp and clean-looking imprint.

Pricing and Quantity

Custom Printed Post-it® Notes

Description	Stock No.	1 Pkg (2 Cubes)	2 Pkg (4 Cubes)	4 Pkg (8 Cubes)	8 Pkg (80 Pads)
Post-it® Note 2 3/4" x 2 3/4" x 2 3/4" Cube					
White Post-it® Cube	D1PCWBRB3013	\$32.58	\$45.88	\$65.60	
Yellow Post-it® Cube	D1PCYBRB3014	32.58	45.88	65.60	
Post-it® Note 4" x 3" Pads					
White Post-it® Pad	D1PPWBRB4015	26.60	39.60	58.80	88.80
Yellow Post-it® Pad	D1PPYBRB4016	26.60	39.60	58.80	88.80
Post-it® Note 4" x 6" Pads					
White Post-it® Pad	D1PPWBRB4017	35.20	53.20	86.00	150.40
Yellow Post-it® Pad	D1PPYBRB4018	35.20	53.20	86.00	150.40

Memo Pads

1 Choose Your Design

Choose from the options at the left.

2 Choose Your Ink Color

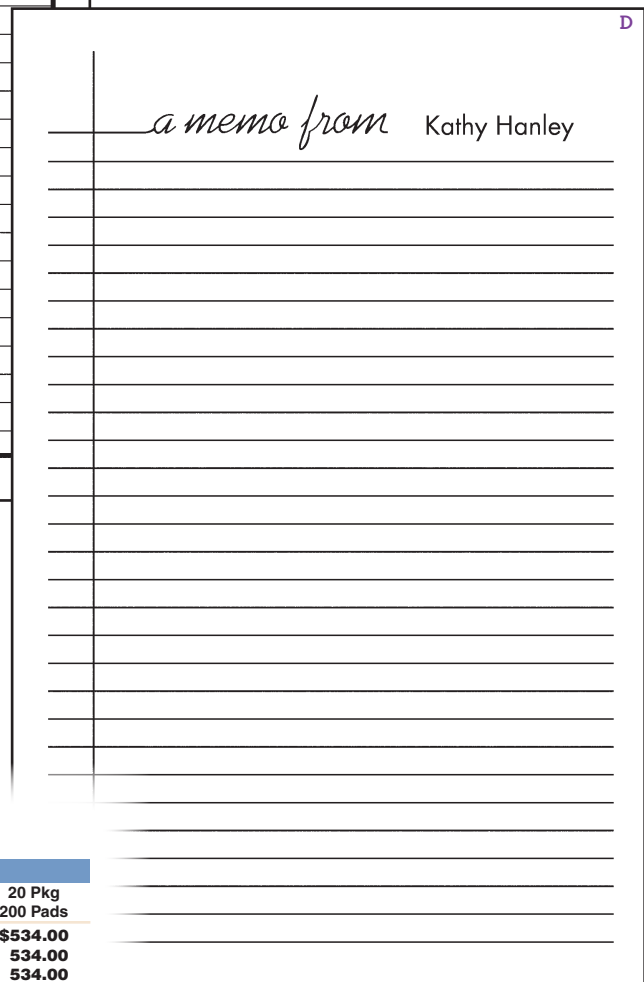
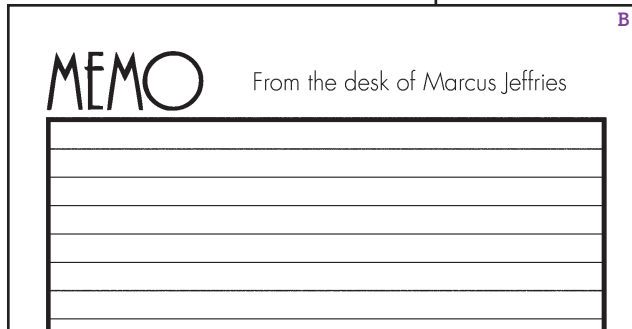


Black

Reflex
Blue

3 Flat Printing

Offers a crisp and clean-looking imprint.



Memo Pads

- A convenient way to leave messages
- 8½" x 5½" White Wove 20-lb. bond paper glued at the 5½" edge
- Black or reflex blue imprint
- Each pad contains 100 sheets

Pricing and Quantity

Memo Pads

Description	Stock No.	1 Pkg	5 Pkg	10 Pkg	20 Pkg
		10 Pads	50 Pads	100 Pads	200 Pads
A From the Desk of...	D1MPUBB85051	\$55.00	\$197.50	\$350.00	\$534.00
B Memo From the Desk of...	D1MPLBB85052	55.00	197.50	350.00	534.00
C From the Desk of... w/ Desk Logo	D1MPUBB85053	55.00	197.50	350.00	534.00
D A Memo From...	D1MPLBB85054	55.00	197.50	350.00	534.00

ENGRAVED STOCK

ENGRAVING COLOR COMBINATIONS

Each sign and badge is constructed of 1/16" two-ply plastic. Color combinations are available only as shown. Please specify color number when ordering. Some colors may fade if used outdoors.

S1	S2	S3	S4	S5	S6	S7	S8	S9	S10
White Sign Black Lettering	Blue Sign White Lettering	White Sign Blue Lettering	White Sign Red Lettering	Oak Sign White Lettering	Black Sign White Lettering	Red Sign White Lettering	Gold Sign Black Lettering	Yellow Sign Black Lettering	Green Sign White Lettering

S11	S12	S13	S14	S15	S16	S17	S18	S19	S20
Burgundy Sign White Lettering	Silver Sign Black Lettering	Dk. Brown Sign White Lettering	Walnut Sign White Lettering	Lt. Grey Sign Burg. Lettering * (no logo)	Teal Sign Black Lettering * (no logo)	Teal Sign White Lettering	Grey Sign White Lettering	Grey Sign Black Lettering * (no logo)	Lt. Grey Sign Blue Lettering * (no logo)

S21	S22	S23	S24	S25	S26	S27	S28	S29	S30
White Sign Green Lettering	Lt. Blue Sign White Lettering	Pine Green Sign White Lettering	Parchment Sign Black Lettering	Navy Blue Sign White Lettering	Med. Brown Sign White Lettering * (no logo)	Hunter Grn. Sign White Lettering * (no logo)	Purple Sign White Lettering	Olive Grn. Sign White Lettering	Blk. Marble Sign White Lettering * (no logo)

S32	S33	S34	S35	S36	S37	S42
Charcoal Gold Fleck Sign Gold Lettering	Green Gold Fleck Sign Gold Lettering	Autumn Granite Sign Gold Lettering	Gold Sign Green Lettering * (no logo)	Gold Sign Burgundy Lettering	Brushed Gold Sign Black Lettering	Platinum Marble Sign Black Lettering * (no logo)

* LOGO NOT AVAILABLE ON THIS COLOR COMBINATION

REVERSE ENGRAVING COMBINATIONS

Each sign and badge is constructed of 1/16" two-ply plastic. The engraving is done on the back of the plastic and filled in with your choice of an ink color shown below. Please specify stock color number and ink color number when ordering. There is an additional charge per badge or sign for reverse engraving.

STOCK COLORS

S50 Blue	S52 Red	S53 Ivory	S59 Beige

S61 White	S63 Silver	S64 Gold	S65 Black

INK COLORS

DA20 Red	DA100 Navy	DA21 Burgundy	DA1 White	DA67 Black	DA71 Gold

EXTRA CHARGES

ITEM #	DESCRIPTION	PRICE
REVERSE	Reverse Engraving for a Badge	\$5.00
REVERSE	Reverse Engraving for a Sign	\$9.00

Code R, Prices Effective January 1, 2004

OfficeMax®

Orders will be shipped within 5 business days of receipt of order. Please allow normal transit time from manufacturer. Custom orders are not subject to change or cancellation and are non-returnable. Prices valid through December 31, 2009.

OfficeMax® Custom Sign Order Form
FOR YOUR CONVENIENCE, PHOTOCOPY THIS ORDER FORM FOR FUTURE USE.

ORDER BY FAX OR ONLINE
Fax: 1-800-825-7023 or Visit: www.officemaxsolutions.com

Questions before ordering? Please call 1-800-808-6886.
OfficeMax, 1590 1st Ave., Ottawa, IL 61350 Attn: Custom Dept.

SHIP TO:

PIN _____
 Company Name _____
 Address _____
 Suite, Rm., Fl. _____
 City, State, Zip _____
 Phone # _____
 Fax # _____

Account # _____
 E-mail Address _____
 PO # _____
 Credit Card Exp. _____
 Cost Center _____
 Release _____
 Routing _____

Choose one sign, typestyle, backing type, sign color and holder color per order.

Signs	Typestyle	Backing Type	Sign Color
<input type="checkbox"/> D1086985 (2EH36208) 2 x 8 Gold or Silver Metal Wall Holder with Plastic Name Plate \$15.75	<input type="checkbox"/> Helvetica	<input type="checkbox"/> Adhesive NC	<input type="checkbox"/> S1 White w/black letters
<input type="checkbox"/> D1086987 (2EH48208) 2 x 8 Gold or Silver Metal Desk Holder with Plastic Name Plate \$16.95	<input type="checkbox"/> FUTURA CAPS	<input type="checkbox"/> Foam NC	<input type="checkbox"/> S2 Blue w/white letters
<input type="checkbox"/> D1086990 (2EH32208) 2 x 8 Walnut Base with Plastic Name Plate \$24.50	<input type="checkbox"/> Times New Roman	<input type="checkbox"/> Drilled NC	<input type="checkbox"/> S3 White w/blue letters
<input type="checkbox"/> D1335940 (4SH12YGN) 2 3/8 x 8 1/2 Jade Acrylic with Black Face Desk Bar \$34.95	<input type="checkbox"/> Gothic	<input type="checkbox"/> No Backing NC	<input type="checkbox"/> S4 White w/red letters
<input type="checkbox"/> D1086991 (4MH50708) 2 3/8 x 8 1/2 Walnut Base with Black/Brass Plate \$31.50	<input type="checkbox"/> Optima	<input type="checkbox"/> Magnetic NC	<input type="checkbox"/> S6 Black w/white letters
<input type="checkbox"/> D1086992 (4MH53508) 2 x 8 Walnut Base with Black/Brass Plate & Card Holder \$35.95	If no typestyle is chosen, we will default to Gothic Caps, centered.		<input type="checkbox"/> S7 Red w/white letters
		<input type="checkbox"/> Velcro NC	<input type="checkbox"/> S8 Gold w/black letters
		If no backing is chosen we will default to Adhesive.	
			<input type="checkbox"/> S12 Silver w/black letters
			<input type="checkbox"/> S14 Walnut w/white letters
			More color options available online.
Replacement Signs	Holder Color	Quantity	Total Price
<input type="checkbox"/> D10320881 (2ES20080) 2 x 8 Replacement Plastic Name Plate \$9.45	<input type="checkbox"/> Gold <input type="checkbox"/> Silver	If no quantity is entered, we will produce one.	
<input type="checkbox"/> D1086989 (4MS13480) 2 x 8 Replacement Black/Brass Plate \$15.95	If no color is chosen we will default to Gold.		

PRINT YOUR CUSTOM SIGN MESSAGE IN THE BLANK AREA BELOW. TYPE SIZE WILL BE INCREASED/DECREASED TO FILL IN SIGN SIZE ORDERED.

Please type exactly how you want the copy to appear.

Name Line or Line #1 _____
 Title Line or Line #2 _____
 Line #3 _____
 Line #4 (Add'l Charge) _____

Special Instructions:
 Caps Centered
 Upper/Lower Flush Left

OFFICEMAX USE ONLY:
 LOCATIONS # _____ INVOICE # _____ DATE ENTERED _____

2009

Ship: Next Day 2nd Day (CHARGES WILL BE ADDED TO YOUR INVOICE)